



# *Doublegate Country Club*

**3800 Old Dawson Road**  
Albany, Georgia 31721

## **RULES AND REGULATIONS**

## **Welcome to Doublegate Country Club**

**The Rules and Regulations booklet is intended to make your membership at Doublegate pleasant and rewarding. If you have any questions regarding this information, or wish additional information, please contact the club office.**

# **DOUBLEGATE COUNTRY CLUB**

## **HOURS OF OPERATION**

Dining Room Telephone Number: 229-436-6501

All facilities will be open to the membership at such times and hours as posted below. National holidays and local conditions may affect days and hours of operation and will be published in the monthly Gatepost. Facilities may be limited or restricted by the management from time to time because of weather or other circumstances.

## **GATEWAY FOOD SERVICE**

### *CLOSED MONDAY*

#### Tuesday and Sunday

11:00 am – 3:00 pm

#### Wednesday to Friday

11:00 am – 3:00 pm

5:00 pm – 9:00 pm

#### Tuesday to Friday Lunch Buffet

11:00 am – 2:00 pm

(may vary during  
non-peak seasons)

#### Wednesday Family Buffet

6:00 pm – 9:00 pm

(unless discontinued during  
non-peak seasons)

#### Friday Seafood Buffet

6:00 pm – 9:00 pm

Happy Hour Drawing 7:00 pm

Member Drawing 7:05pm

Cash Drawing – 7:30 pm

#### Sunday Brunch

11:00 am – 2:00 pm

#### SPORTS LOUNGE (casual dining)

Tuesday and Sunday

11:00 am – 3:00 pm

Wednesday to Saturday

11:00 am – 9:00 pm

**Locker Room for Men**  
**(Attendant on Duty)**

**Monday & Tuesday Closed**  
**Wednesday to Sunday**  
**10:00 am to 6:00 pm**

**Locker Room for Women**

**Monday & Tuesday Closed**  
**Open during Club Hours**

**Golf Shop**

**Monday – Closed**  
**Tuesday to Sunday**  
**9:00 am – 6:00 pm**  
**Saturday Only**  
**8:00 am – 6:00 pm**

**Tennis Shop**

**Monday to Friday**  
**3:30 pm – 7:30 pm**  
**Saturday**  
**8:30 am – 6:00 pm**  
**Sunday**  
**1:00 pm – 6:00 pm**

**Fitness Center**

**Monday – Friday**  
**4:30 am (Code Only) – 10:30 pm**  
**Saturday**  
**4:30 am – 10:30 pm**  
**Sunday**  
**4:30 am – 10:30 pm**

**Swimming Pool**

**(During Season)**  
**Monday – Closed**  
**Tuesday to Saturday**  
**10:00 am – 8:00 pm**  
**Sunday**  
**12:00 noon – 8:00 pm**  
**SNACK BAR**  
**Tuesday – Saturday**  
**11:00 am – 7:00 pm**  
**Sunday**  
**12:00noon – 7:00 pm**

**Valet Parking**

**Friday (as needed)**  
**6:00 pm – ?**  
**Sunday**  
**10:30 am – 2:00 pm**

**Business Office**

**Monday-Friday**  
**8:30 am – 5:00 pm**

# **HOUSE RULES**

- 1. Members shall dress in a manner suitable to the surroundings and events. Swim suits, excessively abbreviated clothing, hair rollers and other such dress are not allowed in the club house. Jackets are not required for men, women may not wear tank tops, halters or short shorts for dinner in the dining room. Children are also required to be dressed appropriately. Casual wear in designated areas only.**
- 2. Shorts, shirts without a collar or ball caps are not acceptable in the Gateway at any time.**
- 3. Food and bar services will be provided only during posted hours. Exceptions must be arranged with the General Manager in advance.**
- 4. Proper decorum in dress, language and actions must be observed in all parts of the clubhouse and premises by members, their families and guests. Conduct unbecoming a member may result in the suspension or expulsion of such member at the sole discretion of the Board of Directors. A member is not only responsible for his conduct and that of all members of his family, but also that of any guest of such member.**
- 5. Card playing will be permitted only in designated areas.**
- 6. Children under 16 years of age will not be permitted in the locker rooms of women or men, except in the company of a parent.**
- 7. Employees of the club may not be ordered to leave premises to perform special errands without the approval of the General Manager.**
- 8. Club employees are not to be reprimanded by the members. All complaints should be made to the General Manager or Club House Manager for proper disciplinary action.**
- 9. No property of the club shall be removed from club property or put to any use other than that for which it was intended without the consent of the General Manager.**

- 10. Dogs are not permitted in any part of the club house, swimming pool, golf course or tennis courts.**
- 11. Any damage or breakage to club property is to be paid for by the member or members responsible or such damage. Nothing is to be hung on walls, from ceilings or doors without express permission of the General Manager.**
- 12. Members are not to enter the club kitchen.**
- 13. Automobiles must be parked in designated areas only. All parking areas are clearly marked and members are requested to comply with these designations. Yellow curbs are emergency vehicles only. Any member violating these designations could be fined.**
- 14. The club shall not be responsible to members, guests or visitors for loss or damage to their personal property in the club house or on the club grounds, under any circumstances.**
- 15. Raffles, auctions, advertising, charity solicitations and other such activities except for club purposes are not allowed at any time.**
- 16. Go-carts, motorcycles and mini-bikes are not permitted on the club grounds.**

# **GOLF COURSE RULES**

1. All play on the golf course shall be subject to approval of the Director of Golf or Golf Pro.  
Golfers must register in the golf shop before proceeding to the tee.
2. Fivesomes must ride golf carts and obtain verbal permission from the golf shop before proceeding to play.
3. A slower match must wave a following match through if there is a clear hole ahead.
4. Onesomes and twosomes are not allowed to play between 9:00 am and 2:30 pm on Wednesday, Saturday or Sunday unless approved by the Director of Golf.
5. Right of way on # 10 goes to those players who have just completed playing the first nine holes. Starting players on # 10 must let these players through. Players turning from #18 to #1 do not have the right of way.
6. Junior golfers (under 16 years of age) shall not commence play between 10:00 a.m. and 2:00 p.m. Wednesday, Saturday, Sunday and holidays unless in the company of an adult member.
7. Golf carts and pull carts should be kept on cart paths, where available at all times. Golf carts and pull carts are not allowed within 30 feet of greens.
8. Only persons over 16 years of age with a valid driver's license are allowed to drive golf carts.
9. All players must wear suitable attire.
10. Local guests (within 40 miles of the club) must play in the company of the sponsoring member.
11. Local guests (within 40 miles of the club) may play only at the club one time per month.

12. The club has golf carts available for rental to members and guests. No privately owned golf carts will be permitted on the course unless you have purchased a special decal for your private cart.
13. Hand carts will be permitted. The club will store members' carts with bags in the bag room at an annual rate set in the fee schedule, on a space available basis.
14. No caddies will be permitted on the golf course unless provided by the club.
15. Non-Resident members are allowed one guest per month.
16. The club management has the responsibility and authority to control all golf play, including walkers, singles, twosomes, fivesomes, etc., depending on playing conditions at that time.

## **GOLF COURSE DRESS CODE**

### **Dress Code for Men & Juniors**

**Shorts must measure 16 inches on the outseam.  
Cut-offs are not permitted.  
Blue jeans are unacceptable.**

**Shirts must have sleeves and collar.  
No tee shirts/tank tops are permitted.**

### **Dress Code for Women and Junior Girls**

**Cut-off shorts, string/halter tops or tennis attire are unacceptable.**

**Shorts must be within six inches of knees.**

**Blue jeans are unacceptable.**



# **SWIMMING POOL RULES**

- 1. There is no charge for members to use the pool.**
- 2. The fee for local guests is \$5.00 per adult and \$2.00 per child.**
- 3. Local guests (within 40 miles of the club) may come to the pool only one time per month.**
- 4. No person known to have a fever, cough, cold, inflamed eyes, nasal or ear discharges or any communicable disease will be allowed to use the pool.**
- 5. No person with cuts, wounds or sores or who is wearing a bandage of any kind will be allowed to use the pool.**
- 6. No pets of any kind are permitted in the pool area.**
- 7. Food may be consumed in designated areas only. Picnic lunches from home or any other food or beverage will not be allowed in the pool area.**
- 8. Positively no glasses, bottles, or chinaware will be allowed in the pool area.**
- 9. Children under 10 years of age must be accompanied at all times by an adult unless they have passed a swim test conducted by the lifeguards.**
- 10. The toddler pool is for the enjoyment of small children only who are unable to swim. It is the parents' responsibility to accompany and supervise the children in the toddler pool.**
- 11. Rubber pants are now required on top of swimming pull-ups for toddlers and any children in training pants. The club will keep some available for purchase but it is the parents' responsibility to bring them (This is intended to help control pool closings and to eliminate health risks and exposure to all who utilize the pool.) A \$500 fine will be imposed for a pool closing due to violation of these rules.**
- 12. Popping of towels, pushing or ducking others in the pool and similar dangerous practices are prohibited. Absolutely NO RUNNING.**
- 13. Smoking on the edge of the pool and in the water is prohibited.**
- 14. All members and guests are required to abide by lifeguard instructions and requests.**

# **TENNIS COURT RULES**

## **1. Registration:**

- a. Each member must register before taking a court. Guests must be registered by the host member. A \$2.00 fine may be levied against any member who fails to register himself or his guest prior to play.**
- b. Registration will take place in the tennis shop during operating hours and at courtside at other times.**
- c. Court availability is on a first come, first serve basis.**

## **2. Fees:**

- a. Club Members: A \$5.00 fee will be charged to Doublegate members bringing guests who are Social Members.**
- b. Adult Guest Fee: A \$5.00 per day charge will be made for each guest.**
- c. Junior Guest Fee: A \$2.00 per day charge will be made for each junior guest playing on hard courts, \$5.00 per day on Rubico courts.**

## **3. Dress:**

**Proper attire as described by the USTA shall be worn at all times. Shirts must be worn at all times. Running shoes and basketball shoes are not permissible on the Rubico Courts.**

## **4. Etiquette:**

**Standard tennis etiquette shall be observed at all times. No loud, obnoxious behavior, nor swearing shall be permitted.**

## **5. Spectators:**

**Persons who are not participating may not be inside the fenced area.**

## **6. Court Procedure:**

- a. Players may sign for specific courts, signing name and time on the court registration sheet.**
  - b. Play will be limited to one hour for singles or one and one-half hours for doubles when others are waiting to play. Players may complete the game (not set) in progress.**
  - c. A player may sign up for a Rubico Court while playing on a hard court.**
  - d. Adults have priority over juniors on the Rubico Courts at all times.**
- 7. Hard courts will be available for play Mondays through Sundays 8:00 am – 11:00 pm (10:00 pm January, February and December.)**
- 8. The following scheduled activities have priority over unscheduled play.**
- |                            |                            |
|----------------------------|----------------------------|
| <b>Women’s Playday</b>     | <b>(4 Rubico Courts)</b>   |
| <b>Women’s Team Tennis</b> | <b>(4 Rubico Courts)</b>   |
| <b>Men’s Playday</b>       | <b>(4 Rubico Courts)</b>   |
| <b>Men’s Team Tennis</b>   | <b>(4 Rubico Courts)</b>   |
| <b>Tournament Play</b>     | <b>(ALL Rubico Courts)</b> |
- 9. Any circumstances not covered by the above rules will be resolved by the Tennis Committee and General Manager. The above rules may be amended at the discretion of the Tennis Committee and General Manager.**

# **MEMBERSHIP**

There are five classifications of membership: Golf, Single Intermediate, Social, Junior and Non-Resident. Classifications shall be according to the following criteria:

**1.Golf** – Golf members are those who reside within 40 miles of the clubhouse and who are residents of the State of Georgia. Golf members must be the registered holders of a membership certificate in the corporation. Such members are subject to initiation fees, monthly dues, minimum food and beverage charges, and capital fees, if any. They may vote and hold office. If a member who holds a membership certificate dies, the surviving spouse shall be allowed to continue as a member of the club with all rights, privileges and responsibilities of the deceased member.

**2.Intermediate** – Intermediate members are those who reside within 40 miles of the clubhouse and who are residents of the State of Georgia. They are entitled to use of all facilities if they are single and under 36 years of age. They are subject to initiation fees, monthly dues, minimum food and beverage charges, and capital fees, if any. They may be, but are not required, to be the holder of a membership certificate. An intermediate member who holds a membership certificate shall be entitled to vote and to hold office. An intermediate member not holding a membership certificate shall not be entitled to vote or hold office.

**3.Social** – Social members are those who reside within 40 miles of the clubhouse and who are residents of the State of Georgia. They are entitled to use all facilities other than golf, for member and family. They may play golf once a month by paying a guest and cart fee. They are subject to initiation fees, monthly dues, minimum food and beverage charges, and capital fees, if any.

**4.Junior** – Junior members are those who reside within 40 miles of the clubhouse, who are residents of the State of Georgia and who are under 30 years of age. They are entitled to use of all facilities for member and immediate family. They are subject to initiation fees, monthly dues, minimum food and beverage charges and capital fees, if any.

**4.Non-Resident** – Persons who apply for Non-Resident status must meet the qualifications as stated for this class of membership as decided by the Board of Directors. They must reside outside the 40-mile limit from Dougherty or Lee County and must not be employed in either county. The applicant does not own, lease or rent a residence in which they reside more than 50 per cent

of a year. They have use of all club facilities for member and immediate family. Non-resident members are responsible for monthly dues and capital fees, if any.

## **DUES AND FEES**

The annual dues, initiation fees, reinstatement fees and any and all other fees and dues of all classes of club members may be determined and decreased or increased from time to time by the Board of Directors. Capital fees of club members shall be made only upon the approval of the Board of Directors, or special meeting of the shareholders, provided the notice of the shareholders meeting shall contain a notice of the general nature of the capital fees to be considered. After approval of such fee, the Corporation shall bill the fee to each club member liable therefore in accordance with the fee resolution.

The Board of Directors shall set the due date for all dues, fees, accounts and any other indebtedness owed the club. If any member fails to comply with the due dates set by the club, the member shall stand suspended. The Board of Directors may make such arrangements with any financial institution as it deems prudent for the payment of dues, fees, accounts or indebtedness. If the Board elects to handle these through a financial institution, the acceptance of charges by that institution will be necessary for continuation of the member's activities at the club. If the institution refuses to accept charges on any member, that member will stand suspended as of the date of the notice.

### **DELINQUENTS**

Guidelines and procedures for seeking payment for delinquent members' outstanding balances are as follows:

- A finance charge of 1.5 per cent will be added to EVERY account not paid in full by the 15<sup>th</sup> of every month.
- A \$25 flat fee will be charged to all members with outstanding balances unpaid by the 1<sup>st</sup> of the month.
- Charges unpaid after 60 days can result in suspension from club privileges.
- Accounts with a balance greater than 90 days and deemed uncollectible by the board will be filed with the small claims court.

- **If a suspended member pays within 30 days after mailing of notice all indebtedness then due, shall be automatically reinstated. Thereafter, no member may be reinstated except upon application to the Board of Directors and upon such terms as may be prescribed by the Board of Directors. If a member remains in a suspended status for a period of one year, said member shall lose his membership in the club and his membership certificate shall be cancelled. This one year period may be extended by the Board of Directors. Significantly delinquent accounts with no recent payment activity will be turned over to an external collections agency.**
- **Significantly delinquent accounts with no recent payment activity will be turned over to an external collections agency.**
- **No ticket for purchase may be signed by anyone other than an adult member in good standing or in the name of such member by persons who are duly authorized to sign his name**

#### **DISCIPLINE**

- **Disciplinary action may be taken against members for conduct, which is detrimental to the general purposes of the club, or in violation of the provision of the club's Bylaws, Rules or Regulations, or conduct which interferes with the pleasant and congenial social relationship between members.**
- **A complaint against a member shall be referred to the Executive Committee which shall make investigation of the complaint and report its' findings to the board. If the board determines that a reprimand is in order, then such action may be taken. If the board determines that other action may be appropriate, then written notice of the complaint shall be given to the member and the member shall be allowed to respond in person or in writing, as he or she may choose. If in person, the member shall be allowed to be heard, to present others to be heard on his or her behalf and present other evidence. Such hearing shall be informal and conducted under such rules as deemed appropriate by the board. The member does not have the right to confront the accuser.**
- **After hearing evidence of considering the member's written response, the board may elect to take no further action or to discipline the member by:**

- a. **Fine – The board may fine the member up to \$300.00 and if not paid within 30 days, shall result in automatic expulsion of the member.**
- b. **Reprimand – Written reprimand shall be placed in the member’s file and may be considered by the board in the event of a subsequent complaint.**
- c. **Suspension – Suspension may be for a period of up to one year. A suspension fee of \$100.00 per month and any assessment will continue during suspension.**
- d. **Expulsion - In the event of aggravated circumstances or misconduct, the member may be expelled. Discipline may be taken against a member for conduct of a guest or a family member.**

**OTHER**

**Spouse of Deceased Member – The spouse of a deceased member shall have the right to assume the deceased member’s membership. He or she shall not be required to pay an initiation fee but is responsible for monthly dues, 50% of food and beverage minimum and capital fees.**

**Honorary Members – Honorary members are such persons who may be elected annually by the Board of Directors from members of the clergy and from persons of distinction in the community and who have rendered distinguished service to the club or to the community. No person shall be entitled to Honorary membership merely by virtue of his procession or office. The term of membership shall be for one year, but may be renewed by the Board of Directors. Such members are not subject to initiation fees, dues or capital fees. They may not vote nor hold office.**

**Guests - Privileges of the club may be enjoyed by non-resident guests when accompanied by a member in good standing, guest card or by special arrangements with the General Manager subject to such rules and regulations as may be established from time to time by the Board of Directors. Privileges of the club may be extended to non-members under such rules and regulations as the Board of Directors may from time to time prescribe.**

**All classes of membership have as additional persons covered under their memberships:**

- 1. The spouse or significant other, and unmarried children of the member under 21 years of age. Significant other qualifications must be approved by the General Manager and the Board.**
- 2. Sons and daughters of the member provided they are full-time students at a college or university.**

**Membership in the club is by invitation only. The election of members is subject to the following restrictions and procedures:**

- 1. All applicants must have one sponsor and one endorser, both of whom must be members in good standing of the club.**
- 2. Application forms shall be obtained from and submitted to the General Manager. Completed applications along with applicable fees shall be promptly referred by the General Manager to the President who shall refer the same to the Membership Committee Chairman. If no written objections are received by the Board of Directors, and approved by a majority, the applicant shall be automatically accepted as a member. If one or more written objections are received by the Board of Directors, an affirmative vote of a majority of the Directors shall be required for the acceptance of such applicant.**
- 3. Any person who is rejected for membership shall not be reconsidered for a period of at least six months following the date of rejection, and then only upon the filing of a new application.**

**The amount and terms of payment of all initiation fees shall be set from time to time by the Board of Directors.**

**When a member advances from a membership classification having a lesser monthly fee to a classification having a higher monthly fee, the member shall be required to pay only the difference between the two fees.**

**A member may not change from one classification to another before a year has passed.**

**When a member of any classification shall obtain from the Board, a leave of absence on account of extended military active duty of said member, during leave of absence, is required to pay no dues.**



# **CLUB POLICY**

**A person accepting membership in Doublegate Country Club agrees to comply with all above rules and regulations and such amendments as may be made from time to time by the Board of Directors. Failure of a member, his dependents or guests to adhere to any club rule may result in the suspension or cancellation of membership, provided in the bylaws of the club.**

**Doublegate Country Club will maintain a high standard of facilities for the enjoyment of its' members and guests. The rules and regulations are made for the express purpose of making the facilities as desirable, enjoyable and as pleasant as is possible for the membership.**

**A current list of all club dues, fees and charges is maintained in the business office.**